



# FY24 City of Corpus Christi CDL Program

## Commercial Driver's License Training Program

### ABOUT:

The City of Corpus Christi CDL training is a program designed to prepare participants to pass the Texas written and driving tests required to obtain a CDL license. **Participants are required to sign a training agreement to remain in a position with the City requiring a CDL license for at least 24 months from the end date of the CDL Licence Certification Program or reimburse the cost of the training program.** Students are allowed up to 3 chances to pass their written and skills test at DPS. Failing to do so will result in starting test process over and additional fees that student will be responsible for. Training and testing is performed using Del Mar College equipment.

***Pricing is Effective September 1, 2024 - August 31, 2024***

### CDL CLASS A TRAINING PROGRAM:

- 200 Hour course:
  - 60 hours classroom, 70 hours backing, 70 hours driving
  - 2 Week Pre-Req – 7:00am to 4:30pm Monday – Thursday. 7:00am – 12:00pm Friday
  - 3 Week Skills - 7am to 5:30pm Monday-Saturday
- Cost: \$4,500.00 per student

### CDL CLASS B TRAINING PROGRAM:

- 80 Hour course:
  - 30 hours classroom, 50 hours driving
  - 2 Week Pre-Req – 7:00am to 4:30pm Monday – Thursday. 7:00am – 12:00pm Friday
  - 1 Week Skills - 7am to 5:30pm Monday - Friday
- Cost: \$2,000.00 per student

### DPS FEES:

These fees are subject to change by DPS:

- \$25.00 CDL Learners Permit (**not** included in tuition)
- \$96.00 CDL License (is included in tuition)

### FOR MORE INFORMATION:

The City of Corpus Christi Human Resources-Organizational Development

[learninginstitute@cctexas.com](mailto:learninginstitute@cctexas.com), 361.826.3300

<http://learningcc.org/cdl>



# CITY OF CORPUS CHRISTI TRAINING AGREEMENT & CONTRACT

## CDL TRAINING PROGRAM

City Employees entering this training program must read, understand, and agree to the following requirements. Your signature at the bottom of this form (hereinafter, the "Agreement") attests that you understand and agree to these requirements. **Please initial each line item and sign the bottom of this form.**

1. \_\_\_\_\_ I understand and agree that I must obtain my Class A or B CDL permits (including all required testing for these permits) within two weeks of the date of this Agreement or my employment will be terminated.
2. \_\_\_\_\_ I understand and agree that I must obtain my Class A or B CDL within ninety (90) days of this Agreement or show proof from the Texas Department of Public Safety of a scheduled test date and time. If at the end of the ninety (90) day period I have not obtained my Class A or B CDL, or cannot provide proof a scheduled driving test appointment, I understand that my employment with the City of Corpus Christi will be terminated.
3. \_\_\_\_\_ I understand and agree that if I am unable to perform the job responsibilities I am required to submit documentation and justification to my Supervisor and Director to be released from the program to apply for another role. Upon approval from my Director, I will be required to reimburse the City for the cost of training prior to my position transfer.
4. \_\_\_\_\_ I understand that once I obtain my Class A or B CDL, I must remain employed in a position with the City of Corpus Christi, which requires a CDL license, for 24 months from the date of obtaining my Class A or B CDL license. I further understand that if I voluntarily terminate my employment with, or am terminated for cause by, the City of Corpus Christi within this 24-month period, I will be required to reimburse the City the cost of training.
5. \_\_\_\_\_ I understand and agree that I will **not** be eligible to apply for any non- CDL positions with the City of Corpus Christi until I have satisfied all terms and conditions of this Agreement.
6. \_\_\_\_\_ I understand and agree that if I accept a new CDL position with any other department within the City of Corpus Christi, other than within the department that paid for my training, I must notify the new hiring department that they are responsible to pay the prorated cost of my CDL training license.
7. \_\_\_\_\_ I understand and agree that if I fail to fulfill any of the obligations set out in this Agreement, I authorize the City to deduct the prorated cost of my training from my paycheck to the full extent allowed by law. If the funds deducted are insufficient to cover the costs, I agree to provide cash or money order for the prorated balance of the total amount, up to a maximum amount of **\$4,500** for CDL A license and **\$2,000** for CDL B license.
8. \_\_\_\_\_ I understand and agree that no provision in this Agreement is intended to alter the at-will nature of my employment with the City of Corpus Christi.

**Please fill in the information and sign below in acknowledgment of this agreement and contract:**

SUPERVISOR INFORMATION: PERSON APPROVING THE TRAINING	
FIRST NAME:	_____
LAST NAME:	_____
JOB TITLE:	_____
DEPARTMENT:	_____
EMAIL:	_____
PHONE:	_____
TYPE OF TRAINING	<input type="checkbox"/> CDL A    or <input type="checkbox"/> CDL B
BILLING CODES:	_____

EMPLOYEE INFORMATION: PERSON ATTENDING THE TRAINING	
FIRST NAME:	_____
LAST NAME:	_____
ID NUMBER:	_____
JOB TITLE:	_____
EMAIL:	_____
PHONE:	_____
SIGNATURE:	_____
DATE:	_____

IF YOU HAVE ANY QUESTIONS ABOUT THIS AGREEMENT, PLEASE CONTACT US [learninginstitute@cctexas.com](mailto:learninginstitute@cctexas.com), 361.826.3300

----- THIS AREA BELOW IS FOR USE BY HUMAN RESOURCES STAFF ONLY -----

TRAINING START DATE:	_____	CDL LICENSE DATE:	_____	24 MONTHS / 2 YEARS CONTRACT END DATE:	_____
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